



Westside High School PTO

- Sarah Castro, President •
- Anni Krisanto, 1st VP Membership • Stephanie Brewster, 2nd VP Fundraising •
- Cossette Hurtado, Treasurer • Gypsy Morinelli, Corresponding Secretary •
- Leslie Evans, VIPS Coordinator • Laura McDuffie, Parliamentarian •
- Dr. Suspa Sinha Chowdhury, Faculty Representative •
- Keri Wittpenn, Principal •

PTO Executive Board Meeting Minutes
September 9, 2020

In Attendance

Anni Krisanto, Stephanie Brewster, Cossette Hurtado, Leslie Evans, Laura McDuffie, Suspa Sinha Chowdhury, Keri Wittpenn

Meeting started at 5:30 pm

Welcome		President
	Welcome Agenda Review	
Approve Minutes		Recording Secretary
	Minutes from 08.12 shared Changes--none Approved Stephanie motioned to approve Seconded by Leslie	
Budget		Treasurer
	Minutes from 08.31 budget meeting shared Budget shared Minutes and budget motioned to approve by Laura and seconded by Stephanie Minutes posted on website at https://www.westsidehighpto.org/archived-events Quiz Bowl money presentation needs to be adjusted We will take out the Class of line, since it is a pass-through account; currently the class of 2021 has approximately \$15K; at the end of the year we will return whatever money to the school	
Principal's Message		Principal
	Had a variety of meetings for the first weeks of school—virtual parent meeting Thanked the PTO for the support at the staff appreciation parade on Friday, September 4. Appreciated the financial assistance as well. Increased morale and started us off on a positive note. First day of school—How are your children doing? Technical difficulties and HUB access; much smoother day on day 2 Laura mentioned that her daughter had a good first day despite the crash...She started getting focused two weeks ago. Leslie echoed the good news with her son. Her son and his friends figured out quickly how to get around the crashed site. She received nothing but positive from her son. Anni shared that Adrienne had a positive day as well. Message of self-advocacy; teaching the students to reach out and communicate to teachers, which will count as attendance; Trying to iron out any issues that we are seeing; Keri had an opportunity to get into classrooms; the team is working out any kinks. What it looks like to opt in or out of virtual learning this year—will host another live session as that information comes out; there was a callout from the district (survey regarding what we are thinking)	

	For a virtual setting we are near our normal enrollment and attendance Upcoming Together We Can Do...Virtually Anything preview—will be sharing questions to ask; wants to make sure that the questions discussed are being asked to multiple stakeholders to determine trends and where we want Westside to go; Look for feedback from as many contributors as possible; what kind of questions could we ask for incoming 9 th graders?	
Business		President
	Together We Can Do...Virtually Anything PTO Speaker Series Agenda items— <ol style="list-style-type: none"> 1. Approve 2020-21 Budget 2. Volunteer Recognition 3. Membership Drive 4. Principal Keri Wittpenn 5. Advertise next speaker in the series Committee Activities	
Executive Reports		Corresponding Secretary/Parliamentarian
Membership	Membership #'s and recruitment	Anni Krisanto
	We have about 61 members currently; about 2 members a day the past week 114 members from last year have not signed up this year; Suspa will verbally help to encourage staff to sign up at the faculty meeting Take the list from the previous year and target families who haven't joined and send a reminder email and explain the process and tell what the money goes to (i.e. staff appreciation events); give more info about Leader of the Pack (2 decals for Leader of the Pack)—maybe wait a couple of weeks to send the email Change the wording on the leader of pack and family membership—follow-up with parents whose companies can match	
Fundraising	Yard Sign sales and dates for distribution	Stephanie Brewster
	Last Saturday we sold about 20 signs in person; We have sold nearly 45 signs. Late in advertising signs, but we can definitely keep selling throughout the year. Let's reach out to our neighbors and get them to purchase signs	
VIPS	Staff Appreciation and upcoming events	Leslie Evans
	VIPS is easier this year; we received a good newsletter from the VIPS HISD Staff Appreciation Chair needed—we have some interested parents; What about Carla DaVilla? We will keep looking for recording secretary	
Staff Update	First days of school	Suspa Sinha Chowdhury
	We would prefer to market through the Westside FB, Twitter and Insta	
New Business		President
	Please read the information below. We will need this for our meeting in October and perhaps some conversations before then. Landscaping? The front horseshoe needs some TLC. Plants are overgrown, etc. Spirit Activities? What spirit activities are in the works to replace Homecoming? Senior Class Activities? Sharon Biek volunteered today Open Meeting? A parent asked if the executive board meetings are open. Are they?	

Upcoming Events	
Sept 14 6:30 pm	Together We Can Do...Virtually Anything Guest Speaker: Principal Keri Wittpenn Topic: Investigative Leadership Register at https://www.westsidehighpto.org/blog
Sept 23	Open House
Oct 7 5:30 pm	Executive Board Meeting Link will be sent out again
Oct 12	Together We Can Do...Virtually Anything Guest Speaker: Ebony Lumpkin, Westside staff, and students Topic: "What's Happening?" Register at https://www.westsidehighpto.org/blog after September 15

Meeting adjourned at 7:30 pm

Committee Activities		
First Day Packet		Carrie Frain
Welcome & Recruiting		
Staff Appreciation		
Homecoming		
PTO Social		
Safety		
Landscaping		
Senior Class Representative		Sharon Biek
Alumni Representative		Michel Hinton

